



INTERNAL CORRESPONDENCE

To: Chair and Members

From: Deb Reid

Dept: Niagara Police Services Board

Dept: Executive Director
Niagara Police Services Board

Date: April 8, 2022

Re: Police Services Board – Revision to July Meeting Date

Purpose:

The purpose of this report is to reschedule the July meeting date for the Police Services Board's regular monthly meeting from Thursday, July 21, 2022 to Tuesday, July 19, 2022.

Background Information and Discussion:

The Board Chair has requested that a report be put forward to change the Police Services Board regular meeting date for the month of July from Thursday, July 21, 2022 to Tuesday, July 19, 2022. The start time at 9:00 am and the meeting location in the Community Room at NRPS Headquarters will remain the same.

In accordance with Section 10.3 of the Board's Procedural By-law No. 391-2021, the Board may cancel the next regular meeting or may change any one or more of its dates, its times or its place, upon the concurring votes of a majority of the Board Members. Section 10.5 requires that notice of any meeting revisions are provided to the public and the media with the issuance of a media release and by posting the update of the schedule meeting change(s) on the Board's website as well as by formal notification to the Regional Clerk's office.

Section 35(1) of the *Police Services Act* requires the Board hold a minimum of four (4) meetings in each year.

With the Board's approval, staff will make the appropriate changes to the Board's meeting schedule for the month of July 2022 and provide the required public, media and Regional notifications.

Recommendation:

That the Board amend its regular monthly meeting date from July 21, 2022 to July 19, 2022.

Deb Reid
Executive Director