



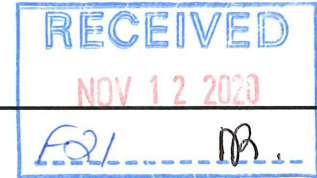
NIAGARA REGIONAL POLICE SERVICE Police Services Board Report

PUBLIC AGENDA

Subject: Special Fund Quarterly Activity Report for the Period of July 1, 2020 to September 30, 2020

Report To: Chair and Members, Niagara Police Services Board

Report Date: 2020-11-09



Recommendation(s)

That the Niagara Police Services Board receives this report for information.

Key Facts

- The purpose of this report is to provide the Board with a detail listing of quarterly activity in the Special Fund as well as a bank reconciliation in accordance to the Special Fund Administration, Limitations and Guideline By-Law 376-2018.
- The report shall contain reports on any reward(s) offered/paid, revenue, disbursements and provide the balance and unrestricted balance available to the Board.
- This report summarizes the balances and details the activities of the Niagara Regional Police Special Funds Accounts for the period of July 1, 2020 to September 30, 2020.

Financial Considerations

The Board has a discretionary pool of funds, which it uses for grants and donations. Disbursements from the fund are in accordance with guidelines provided in the Police Services Act, and also with Board By-law 376-2018, Special Fund Administration, Limitations and Guidelines. Section 132(2) of the Police Services Act establishes that the Niagara Police Services Board has the sole authority for spending the proceeds from the sale of property which lawfully comes into the possession of the police service. The Act stipulates that "the Chief of Police may cause the property to be sold, and the Board may use the proceeds for any purpose that it considers in the public interest." These funds do not form part of the police operating budget and are separate from the Regional tax base.

There are no financial implications relating to the recommendations contained within this report.

Analysis

The balances of the Police Special Funds as at September 30, 2020 and detailed in Appendix 1 are as follows:

- Special Fund – Special Operating Account - #125-255-0 – \$ 53,222.12
- Special Fund – General Operating Account (Informant) #103-543-5 – \$ 5,147.13
- Total Special Funds – Special and General (Informant) Accounts – \$ 58,369.25

The summary of activities for the period ended September 30, 2020, is provided in Appendix 2. Informant payments during the period totalled \$15,100, made up of 41 payments ranging from \$100 - \$900 with a median of \$350.

Alternatives Reviewed

No alternatives exist.

Relationship to Police Service/Board Strategic Priorities

To ensure compliance with the Special Fund Administration, Limitations and Guideline By-Law 376-2018.

Relevant Policy Considerations

Section 132 and 133 of the Police Services Act governs the disposition of personal property that comes into the possession of the police service and where the board may use the proceeds for any purpose that it considers in the public interest.

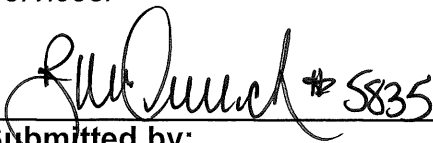
Other Pertinent Reports

Minute No. 6/2020 Special Fund Administration - October 1, 2019 to December 31, 2019.

Minute No. 75/2020 Special Fund Administration – January 1, 2020 to March 31, 2020.

Minute No. 140/2020 Special Fund Administration – April 1, 2020 to June 31, 2020.

This report was prepared by Courtney Woods, Financial Analyst, reviewed by Laura Rullo, Finance Manager and recommended by Bill Fordy, Deputy Chief of Police, Support Services.


Submitted by:
Bryan MacCulloch, M.O.M. #5835
Chief of Police

Appendices

- Appendix 1 Reconciliation of Balance of Special Funds
- Appendix 2 Summary of Special Funds Activity

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Appendix 1
Niagara Regional Police Service
Reconciliation of Balance of Special Funds as at:

September 30, 2020

		Special Operating Account #125-255-0	General Operating Account #103-543-5	Total Special Funds
Balance per Bank Statement		\$ 53,706.76	\$ 5,147.13	\$ 58,853.89
<u>Outstanding Cheques:</u>				
<u>Description</u>	<u>Doc. #</u>			
Niagara Police - Seized Funds Return	906	\$ 332.00		\$ 332.00
Niagara Police - Deloitte Final Audit Invoice	907	\$ 152.64		\$ 152.64
Total Outstanding Cheques		\$ 484.64	\$ -	\$ 484.64
Available Bank Balance		\$ 53,222.12	\$ 5,147.13	\$ 58,369.25

Appendix 2: Niagara Regional Police Service: Summary of Special Funds Activity

			Activity Period		Account Number
Special Fund - Special Operating			07/01/2020 - 09/30/2020		125-255-0
Date	Description	Ref.	Withdrawals	Deposits	Balance
1/Jul/20	Previous Balance				38,298.49
7/Jul/20	Activity Fee		0.48		38,298.01
20/Jul/20	Police Auctions Canada			797.38	39,095.39
6/Aug/20	Activity Fee		0.27		39,095.12
13/Aug/20	Police Auctions Canada			2,844.42	41,939.54
13/Aug/20	Siezed/Found Money Deposit			10,396.97	52,336.51
4/Sep/20	Activity Fee		13.07		52,323.44
21/Sep/20	Police Auctions Canada			1,383.32	53,706.76
28/Sep/20	Return of Siezed Funds	906	332.00		53,374.76
28/Sep/20	Deloitte Audit Final Billing	907	152.64		53,222.12
					53,222.12
	Totals		498.46	15,422.09	
30/Sep/20	Closing Balance - General Fund				\$ 53,222.12

			Activity Period		Account Number
Special Fund - General Operating (Informant)			07/01/2020 - 09/30/2020		103-543-5
Date	Description	Ref.	Withdrawals	Deposits	Balance
1/Jul/20	Previous Balance				\$254.44
7/Jul/20	Deposit			5,000.00	\$5,254.44
28/Jul/20	Deposit			5,000.00	\$10,254.44
6/Aug/20	Activity Fee		4.42		\$10,250.02
27/Aug/20	Deposit			5,000.00	\$15,250.02
4/Sep/20	Activity Fee		2.89		\$15,247.13
21/Sep/20	Deposit			5,000.00	\$20,247.13
	Informant		15,100.00		\$5,147.13
					\$5,147.13
	Totals		15,107.31	20,000.00	
30/Sep/20	Closing Balance - Informant Fund				\$5,147.13

30/Sep/20	Total Special Funds Closing Balance				58,369.25
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