



NIAGARA REGIONAL POLICE SERVICE

Police Service Board Report

PUBLIC AGENDA

Subject: Special Fund Quarterly Activity Report for the Period of January 1, 2025, to March 31, 2025

Report To: Chair and Members, Niagara Police Service Board

Report Date: 2025-06-25

Recommendation(s)

That the Niagara Police Service Board (Board) receive this report for information.

Key Facts

- The purpose of this report is to provide the Board with a detailed listing of quarterly activity in the special fund, as well as a bank reconciliation in accordance with the Administration, Limitations, and Guidelines of the Special Fund By-Law 403-2024.
- The report contains any reward(s) offered/paid, revenue, disbursements, and provides the balance and unrestricted balance available to the Board.
- This report summarizes the balances and details the activities of the Niagara Regional Police Service (Service) special funds accounts for the period of January 1, 2025 to March 31, 2025.

Financial Considerations

The Board has a discretionary pool of funds, which it uses for grants and donations. Disbursements from the fund are in accordance with guidelines provided in the Community Safety and Policing Act (CSPA), and also with Board By-Law 403-2024, Administration, Limitations, and Guidelines of the Special Fund. Section 258(2) of the CSPA establishes that the Board has the sole authority for spending the proceeds from the sale of property, which lawfully comes into the possession of the police service. The Act stipulates that "the Chief of Police may cause the property to be sold, and the Board may use the proceeds for any purpose that it considers in the public interest, including charitable donations." These funds do not form part of the police operating budget and are separate from the Regional tax base.

Analysis

The balances of the police special funds as of March 31, 2025, and detailed in Appendix 1 are as follows:

- Special Fund – Special Operating Account #125-255-0 – \$85,301.11
- Special Fund – General Operating Account (Informant) #103-543-5 – \$44,694.60
- Total Special Funds – Special and General (Informant) Accounts – \$129,995.71

The summary of activities for the period ended March 31, 2025, is provided in Appendix 2. Informant payments during the period totalled \$21,655.00, made up of 36 payments ranging from \$150.00 - \$2,700.00, with a median of \$500.00.

Alternatives Reviewed

Not applicable.

Relationship to Police Service/Board Strategic Priorities

To ensure compliance with the Administration, Limitations, and Guidelines of the Special Fund By-Law 403-2024.

Relevant Policy Considerations

Sections 132 and 133 of the CSPA govern the disposition of personal property that comes into the possession of the police service and where the Board may use the proceeds for any purpose that it considers in the public interest.

Other Pertinent Reports

9.4 - 2025.02.27 - Special Fund Quarterly Activity Report for the period of October 1 to December 31, 2024

8.3 - 2024.11.28 - Special Fund Quarterly Activity Report for the period of July 1 to September 30, 2024

8.10 - 2024.09.26 - Special Fund Quarterly Activity Report for the period of April 1 to June 30, 2024

8.5 - 2024.05.23 - Special Fund Quarterly Activity Report for the period of January 1 to March 31, 2024

This report was prepared by Anthony Gallo, Acting Finance Manager, Finance Unit and reviewed by Laura Rullo, Director, Finance and Asset Management. Recommended by Paul Koscinski, Acting Deputy Chief, Support Services.



Submitted by:

Mario Lagrotteria #9187
Acting Chief of Police

Appendices

- Appendix 1 Reconciliation of Balance of Special Funds
- Appendix 2 Summary of Special Funds Activity

Appendix 1**Niagara Regional Police Service****Reconciliation of Balance of Special Funds as at:****March 31, 2025**

	Special Operating Account #125-255-0	General Operating Account #103-543-5	Total Special Funds
Balance per Bank Statement	\$ 85,301.11	\$ 44,694.60	\$ 129,995.71
<u>Outstanding Cheques:</u>			
<u>Description</u>	<u>Doc. #</u>		\$ -
Total Outstanding Cheques	\$0.00	\$0.00	\$0.00
Available Bank Balance	\$ 85,301.11	\$ 44,694.60	\$ 129,995.71
Deposits not Recorded			
Bank Charges not Recorded			
Niagara Regional Police Service	85,301.11	44,694.60	129,995.71

Appendix 2: Niagara Regional Police Service: Summary of Special Funds Activity

			Activity Period		Account Number
Special Fund - Special Operating			01/01/2025 - 03/31/2025		125-255-0
Date	Description	Ref.	Withdrawals	Deposits	Balance
1/Jan/25	Previous Balance				\$ 167,920.90
7/Jan/25	Activity Fee		0.08		167,920.82
13/Jan/25	Police Auctions Canada			1,388.69	169,309.51
31/Jan/25	Seized/Found Money Deposit			14,493.10	183,802.61
6/Feb/25	Activity Fee		18.52		183,784.09
18/Feb/25	Gillian's Place Breakfast	1047	1,000.00		182,784.09
20/Feb/25	NRPS Women's Hockey	1048	1,500.00		181,284.09
20/Feb/25	NRPS Men's Hockey	1049	1,500.00		179,784.09
20/Feb/25	NRPS Coldest Night of the Year	1050	2,000.00		177,784.09
4/Mar/25	United Way Niagara	1052	400.00		177,384.09
6/Mar/25	Activity Fee		0.16		177,383.93
7/Mar/25	Police Auctions Canada	26373		741.97	178,125.90
7/Mar/25	NRPS Foundation Excess Funds Transfer	1051	77,920.90		100,205.00
17/Mar/25	NRPS International Women in Policing	1055	903.89		99,301.11
17/Mar/25	NRPS Jimmy Williams Hockey	1057	1,500.00		97,801.11
17/Mar/25	NRPS Telecommunicator Week	1056	2,000.00		95,801.11
17/Mar/25	NRPS Women ISN Lunch	1059	3,000.00		92,801.11
17/Mar/25	NRPS Film Fest	1058	5,000.00		87,801.11
24/Mar/25	Ontario Association of Police Service Boards	1053	1,000.00		86,801.11
24/Mar/25	Socks for Change	1054	1,500.00		85,301.11
	Totals		99,243.55	16,623.76	
31/Mar/25	Closing Balance - General Fund				\$ 85,301.11

			Activity Period		Account Number
Special Fund - General Operating (Informant)			01/01/2025 - 03/31/2025		103-543-5
Date	Description	Ref.	Withdrawals	Deposits	Balance
1/Jan/25	Previous Balance				\$55,642.24
7/Jan/25	Activity Fee		2.55		\$55,639.69
28/Jan/25	2024 Tuck Shop Proceeds			714.50	\$56,354.19
6/Feb/25	Activity Fee		2.38		\$56,351.81
17/Feb/25	Deposit			5,000.00	\$61,351.81
6/Mar/25	Activity Fee		2.21		\$61,349.60
17/Mar/25	Deposit			5,000.00	\$66,349.60
28/Mar/25	Informants		21,655.00		\$44,694.60
	Totals		21,662.14	10,714.50	
31/Mar/25	Closing Balance - Informant Fund				\$44,694.60

31/Mar/25	Total Special Funds Closing Balance				\$129,995.71
-----------	--	--	--	--	---------------------