



# NIAGARA REGIONAL POLICE SERVICE

## Police Service Board Report

PUBLIC AGENDA

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**Subject:** Annual Report - Administration of the Internal Complaint System Regarding Conduct of Special Constables - May 23, 2024 to December 31, 2024

**Report To:** Chair and Members, Niagara Police Service Board

**Report Date:** 2025-02-06

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### Recommendation(s)

**That the Niagara Regional Police Service Board (Board) receive this report for information as it relates to the administration of the public complaints system regarding conduct of Special Constables.**

### Key Facts

- The purpose of this report is to advise the Board that the Niagara Regional Police Service (Service) is in compliance with By-Law 515-2024.
- The Chief is required to make a written annual report to the Board with respect to internal misconduct complaints regarding Special Constables.
- This report will provide a summary of requirements to ensure the Service is in compliance with the By-Law.

### Financial Considerations

There are no financial implications relating to the recommendations contained within this report.

### Analysis

In accordance with By-Law 515-2024 – Administration of the Internal Complaint System Regarding Misconduct of Special Constables Employed by the Board, the Chief shall make a written report to the Board in January of each year. This report shall include:

- a) the aggregate disciplinary measures the Chief has taken in respect of Internal Complaints regarding Special Constables;
- b) the time to complete each complaints process from the date the complaint is received to the date it is disposed of.

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Administration of the Internal Misconduct Compliant Process:

The Service's General Order – 260.01: Conduct, Complaints and Discipline – Civilian and Special Constables is in place and outlines the procedures that the Service will use when dealing with internal misconduct complaints regarding Special Constables. These procedures clearly identify the process to be used to respond to Internal Misconduct Complaints and Internal Complaints. This General Order came into effect on October 10, 2024 in response to the provisions contained in the CSPA.

Aggregate disciplinary measures taken in respect of Internal Complaints regarding Special Constables.

There were no disciplinary measures taken in 2024.

The following chart contains the comparative data required in this report:

	2023	2024
Unsubstantiated Complaints	Reporting requirements began in 2024.	0
Number of Grievance Hearings	Reporting requirements began in 2024.	0

Findings of Grievance Hearings Held Pursuant to the Collective Agreement:

Not Applicable.

Summary of Penalties Imposed:

Not Applicable.

Time to Complete Each Complaint Process:

Not Applicable.

**Alternatives Reviewed**

Not Applicable.

**Relationship to Police Service/Board Strategic Priorities**

To comply with the provisions of Board By-Laws and to maintain compliance with the Community Safety and Policing Act (CSPA), 2019.

## Relevant Policy Considerations

- General Order – 260.01: Conduct, Complaints and Discipline – Civilian and Special Constables
- By-Law 515-2024 – Administration of the Internal Complaint System Regarding Misconduct of Special Constables

## Other Pertinent Reports

Not applicable.

*This report was prepared by Jason Myers, Staff Sergeant, Professional Standards Unit in consultation with Lynda Hughes, Inspector, Professional Standards Unit, and reviewed by Paul Koscinski, Superintendent, Executive Services. Recommended by Sandy Staniforth, Acting Deputy Chief, Support Services.*



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**Submitted by:**  
Luigi Greco #9366  
Acting Chief of Police

## Appendices

Not applicable.