



NIAGARA REGIONAL POLICE SERVICE

Police Service Board Report

PUBLIC AGENDA

Subject: Annual Report – Appointment of Special Constables – Niagara Regional Police Service – April 1 to December 31, 2024

Report To: Chair and Members, Niagara Police Service Board

Report Date: 2025-01-27

Recommendation(s)

That the Niagara Police Service Board (Board) receive this report for information.

Key Facts

- This report has been prepared in compliance with Board By-Law 465-2024 – Appointment of Special Constables employed by the Regional Municipality of Board as Members of the NRPS.
- Pursuant to the Community Safety and Policing Act, 2019 (CSPA), the Chief is required to make an annual written report in February of each year respecting the employment of Special Constables.
- As this is a new annual report, the initial period is from April 1 to December 31, 2024

Financial Considerations

There are no financial implications relating to the recommendations contained in this report.

Analysis

In accordance with Board By-Law 465-2024, Section 6.1 the Chief shall make an annual written report to the Board in February of each year including the following information:

6.1.1 The number of Special Constables employed as members of the Service.

During the reporting period, of April 1 to December 31, 2024 the Service employed a total of 92 Special Constables, 37 of which are temporary members.

6.1.2 The number of Special Constables hired/appointed during the preceding calendar year.

During the initial reporting period of April 1 to December 31, 2024, there were no new Special Constable hired/appointed.

6.1.3 The units/duties to which Special Constables were deployed during the preceding calendar year.

Of the 92 Special Constables, 90 are assigned to the Courts and Prisoner Management Unit where they are responsible for the transport of prisoners to and from court locations and detention centres in and outside the region; the escort of prisoners within the Courthouse during relevant proceedings; security at all three courthouses within the Region; the serving of summons'; and the intake, guarding, and caretaking of prisoners in Central Holding.

There are two Special Constables who are employed as Forensic Services Technicians in the Forensic Services Unit. Their duties include recording, collecting, preserving, processing and analysing physical evidence from crime scenes and other investigations.

6.1.4 The number of appointments terminated for disciplinary reasons.

During the initial reporting period of April 1 to December 31, 2024, there were no terminations of Special Constables for disciplinary reasons.

6.1.5 The number of appointments terminated for non-disciplinary reasons.

During the initial reporting period of April 1 to December 31, 2024, there were no terminations of Special Constables for non-disciplinary reasons.

6.1.6 The total hours of Special Constables who were off work during the preceding calendar year.

Special Constables are civilian members of the Niagara Region Police Association and are entitled to all of the provisions of the collective agreement relevant to their status (permanent versus temporary). This includes annual leave, statutory holidays, sick leave, etc.

During the reporting period from April 1 to December 31, 2024 permanent and temporary Special Constables were off work a total of 11,732 hours due to unplanned occupational/non-occupational injury or illness.

6.1.7 The number of public complaints made against Special Constables in the preceding calendar year, and status/disposition of these complaints.

During this initial reporting period of April 1 to December 31, 2024, there were no public complaints made against Special Constables employed by the Service.

6.1.8 Confirmation that the Service has followed the requirements of the terms of the Certificate of Appointment, and the provisions of the CSPA and O. Reg 396/23 as amended, or, if not in compliance, and explanation of any incident(s) of such non-compliance.

The Service is in compliance with the requirements of the terms of the Certificate of Appointment, and the provisions of the CSPA and O. Reg 396/23 as amended.

Alternatives Reviewed

Not applicable.

Relationship to Police Service/Board Strategic Priorities

This report is being provided for information purposes.

Relevant Policy Considerations

Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1. O. Reg 396/23 as amended.

Other Pertinent Reports

Not applicable.

This report was prepared by Linda Blood, Director Human Resources, Human Resources. Recommended by Luigi Greco, Deputy Chief, Support Services.



Submitted by:

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Acting Chief of Police

Appendices

Not applicable.