



# **NIAGARA REGIONAL POLICE SERVICE**

## **Police Services Board Report**

### **PUBLIC AGENDA**

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**Subject:** Special Fund Quarterly Activity Report for the period of January 1, 2023 to March 31, 2023

**Report To:** Chair and Members, Niagara Police Services Board

**Report Date:** 2023-05-02

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### **Recommendation(s)**

**That the Niagara Police Services Board receive this report for information.**

### **Key Facts**

- The purpose of this report is to provide the Board with a detailed listing of quarterly activity in the special fund as well as a bank reconciliation in accordance with the Administration, Limitations and Guidelines of the Special Fund By-Law 392-2021.
- The report contains any reward(s) offered/paid, revenue, disbursements, and provides the balance and unrestricted balance available to the Board.
- This report summarizes the balances, and details the activities of the Niagara Regional Police Special Fund accounts for the period of January 1, 2023 to March 31, 2023.

### **Financial Considerations**

The Board has a discretionary pool of funds, which it uses for grants and donations. Disbursements from the fund are in accordance with guidelines provided in the Police Services Act, and with Board By-law 392-2021, Administration, Limitations and Guidelines of the Special Fund. Section 132(2) of the Police Services Act establishes that the Niagara Police Services Board has the sole authority for spending the proceeds from the sale of property which lawfully comes into the possession of the Police Service. The Act stipulates that "the Chief of Police may cause the property to be sold, and the Board may use the proceeds for any purpose that it considers in the public interest." These funds do not form part of the police operating budget and are separate from the regional tax base.

### **Analysis**

The balances of the Police Special Fund as of March 31, 2023, and detailed in Appendix 1 are as follows:

- Special Fund – Special Operating Account - #125-255-0 – \$75,225.51
- Special Fund – General Operating Account (Informant) #103-543-5 – \$54,328.73
- Total Special Funds – Special and General (Informant) Accounts – \$129,554.24

The summary of activities for the period ended March 31, 2023, is provided in Appendix 2. Informant payments during the period totalled \$13,575.00, made up of 29 payments ranging from \$150.00 - \$1,000.00 with a median of \$468.00.

### **Alternatives Reviewed**

Not applicable.

### **Relationship to Police Service/Board Strategic Priorities**

To ensure compliance with the Administration, Limitations and Guidelines of the Special Fund By-Law 392-2021.

### **Relevant Policy Considerations**

Section 132 and 133 of the Police Services Act governs the disposition of personal property that comes into the possession of the police service and where the Board may use the proceeds for any purpose that it considers in the public interest.

### **Other Pertinent Reports**

9.4.2023.02.23 Special Fund Activity Report – October 1 to December 31, 2022.

*This report was prepared by Anthony Gallo, Finance Coordinator, Finance Unit in consultation with Laura Rullo, Finance Manager, Finance Unit, reviewed by Mario Lagrotteria, Superintendent, Corporate Services. Recommended by Bill Fordy, Deputy Chief, Support Services.*



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#### **Submitted by:**

Bryan MacCulloch, M.O.M. #5835  
Chief of Police

### **Appendices**

- Appendix 1 Reconciliation of Balance of Special Funds as at March 31, 2023  
Appendix 2 Summary of Special Funds Activity January 1, 2023 to March 31, 2023

**Appendix 1****Niagara Regional Police Service****Reconciliation of Balance of Special Funds as at:****March 31, 2023**

	<b>Special Operating Account #125-255-0</b>	<b>General Operating Account #103-543-5</b>	<b>Total Special Funds</b>
<b>Balance per Bank Statement</b>	\$ 94,245.51	\$ 54,328.73	<b>\$ 148,574.24</b>
<b><u>Outstanding Cheques:</u></b>			
<b><u>Description</u></b>	<b><u>Doc. #</u></b>		
OAPSB Conference	953	\$5,000.00	\$ 5,000.00
OWLE Awards Banquet	959	\$500.00	\$ 500.00
CALEO Training	954	\$300.00	\$ 300.00
FACS Gala	955	\$2,500.00	\$ 2,500.00
Niagara Chapter Native Women	956	\$500.00	\$ 500.00
Pathstone Foundation	961	\$2,500.00	\$ 2,500.00
NRPS Tug of War	960	\$1,400.00	\$ 1,400.00
NRPS Bicycle Registry	958	\$6,320.00	\$ 6,320.00
Total Outstanding Cheques		\$ 19,020.00	\$ -
<b>Available Bank Balance</b>	<b>\$ 75,225.51</b>	<b>\$ 54,328.73</b>	<b>\$ 129,554.24</b>
Deposits not Recorded			
Bank Charges not Recorded			
<b>Niagara Regional Police Service</b>	<b>75,225.51</b>	<b>54,328.73</b>	<b>129,554.24</b>

**Appendix 2: Niagara Regional Police Service: Summary of Special Funds Activity**

Special Fund - Special Operating			Activity Period		Account Number
			01/01/2023 - 03/31/2023		125-255-0
Date	Description	Ref.	Withdrawals	Deposits	Balance
1/Jan/23	Previous Balance				<b>102,625.26</b>
6/Jan/23	Activity Fee		20.42		102,604.84
10/Jan/23	Police Auctions Canada	26373		4,519.29	107,124.13
16/Jan/23	NRPS Women's Hockey Team	943	1,500.00		105,624.13
18/Jan/23	NRPS K9 Initiative	946	3,000.00		102,624.13
	Women in Police ISN	947	3,000.00		99,624.13
1/Feb/23	Out of the Cold - Knox Presbyterian	942	500.00		99,124.13
6/Feb/23	Activity Fee		0.39		99,123.74
21/Feb/23	NRPS Men's Hockey Team	948	1,500.00		97,623.74
23/Feb/23	Bank of Canada Currency Replacement			40.00	97,663.74
6/Mar/23	Activity Fee		0.25		97,663.49
7/Mar/23	Men's Elite Hockey Team	951	1,500.00		96,163.49
	NRPS Brazilian Jiu-jitsu	949	2,000.00		94,163.49
13/Mar/23	OAPSB	950	1,000.00		93,163.49
29/Mar/23	Jacob O'Neal Funds Return	952	710.00		92,453.49
31/Mar/23	Police Auctions Canada	26373		1,792.02	94,245.51
31/Mar/23	OAPSB Conference	953	5,000.00		89,245.51
31/Mar/23	OWLE Awards Banquet	959	500.00		88,745.51
31/Mar/23	CALEO Training	954	300.00		88,445.51
31/Mar/23	FACS Gala	955	2,500.00		85,945.51
31/Mar/23	Niagara Chapter Native Women	956	500.00		85,445.51
31/Mar/23	Pathstone Foundation	961	2,500.00		82,945.51
31/Mar/23	NRPS Tug of War	960	1,400.00		81,545.51
31/Mar/23	NRPS Bicycle Registry	958	6,320.00		75,225.51
	<b>Totals</b>		<b>33,751.06</b>	<b>6,351.31</b>	
31/Mar/23	<b>Closing Balance - General Fund</b>				<b>\$ 75,225.51</b>

Special Fund - General Operating (Informant)			Activity Period		Account Number
			01/01/2023 - 03/31/2023		103-543-5
Date	Description	Ref.	Withdrawals	Deposits	Balance
1/Jan/23	Previous Balance				<b>\$47,128.39</b>
6/Jan/23	Activity Fee		0.04		\$47,128.35
31/Jan/23	Deposit			5,000.00	\$52,128.35
6/Feb/23	Activity Fee		1.70		\$52,126.65
16/Feb/23	2022 Tuck Shop Proceeds			779.80	\$52,906.45
6/Mar/23	Activity Fee		2.72		\$52,903.73
14/Mar/23	Deposit			15,000.00	\$67,903.73
	Informants		13,575.00		\$54,328.73
					\$54,328.73
	<b>Totals</b>		<b>13,579.46</b>	<b>20,779.80</b>	
31/Mar/23	<b>Closing Balance - Informant Fund</b>				<b>\$54,328.73</b>

31/Mar/23	<b>Total Special Funds Closing Balance</b>				<b>129,554.24</b>
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