



INTERNAL CORRESPONDENCE

To: Chair and Members

From: Deb Reid

Dept: Niagara Police Services Board

Dept: Executive Director
Niagara Police Services Board

Date: September 5, 2022

Re: Police Services Board – 2023 Proposed Meeting Schedule

Objective:

To establish the Niagara Police Services Board monthly Board and Committee meeting schedule for the year 2023.

Background and Discussion:

In accordance with the Board's Procedural By-law No. 391-2021, the Police Services Board is required to adopt an annual meeting schedule. The meeting schedule for the following calendar year is typically adopted in the fourth quarter of the previous year.

The Board holds its regular monthly meetings on the fourth Thursday of each month and the Board Committees meet on regularly scheduled days, normally the second Thursday of the month. The proposed schedule maintains the monthly meeting cycle as established by the Procedural By-law with some exceptions, as follows:

- The Board meeting dates for May have been scheduled one week earlier due to the Ontario Association of Police Services Boards (OAPSB) Annual Conference.
- In keeping with Board direction and with previous meeting schedule practices, there are no Board or Committee meetings scheduled during the month of August.
- The December meetings have been reduced to one Board meeting that month to better accommodate holiday schedules, monthly workflow demands, and allow staff to make the most effective use of resources before year-end.

The proposed schedule is attached for the Board's consideration.

Recommendation:

That the Board approve the Schedule of Regular Meetings for the Niagara Police Services Board and Committee meetings for the year 2023 as presented.

Deb Reid
Executive Director

Encl.

NIAGARA POLICE SERVICES BOARD **2023 SCHEDULE OF REGULAR BOARD AND COMMITTEE MEETINGS**

JANUARY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

MARCH						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MAY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JUNE						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

JULY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

AUGUST						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

*There are no Board/Committee meetings

SEPTEMBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

*There are no Committee meetings

OCTOBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

NOVEMBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

DECEMBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

*One Board meeting due to holiday season

	Board Committee Meetings
	Regular Monthly Board Meeting
	OAPSB Conference
	CAPG Conference

Scheduled from 9:00 am - 2:00 pm
Scheduled from 9:00 am - 2:00 pm
May 24-26, 2023 - Niagara Falls/TBC
September 6-9, 2023 - Location TBC